

Code of Ethics

The Australian Sports Commission (ASC) and Touch Football Australia (TFA) requires all course participants & accredited volunteers to sign a declaration to uphold the following Code of Ethics:

- Operate within the rules and spirit of your sport, promoting fair play over winning at any cost.
- Encourage and support opportunities for people to learn appropriate behaviours and skills.
- Support opportunities for participation in all aspects of the sport.
- Treat each person as an individual.
- Display control and courtesy to all involved with the sport.
- Respect the rights and worth of every person regardless of their gender, ability, cultural background or religion.
- Respect the decisions of officials, coaches and administrators in the conduct of the sport.
- Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with people under the age of 18 years.
- Adopt appropriate and responsible behaviour in all interactions.
- Adopt responsible behaviour in relation to alcohol and other drugs.
- Act with integrity and objectivity, and accept responsibility for your decisions and actions.
- Ensure your decisions and actions contribute to a safe environment.
- Ensure your decisions and actions contribute to a harassment free environment.
- Do not tolerate harmful or abusive behaviours.

Athletes

- Give your best at all times.
- Participate for your own enjoyment and benefit.

Coaches

- Place the safety and welfare of the athletes above all else.
- Help each person (athlete, official etc) reach their potential - respect the talent, developmental stage and goals of each person and compliment and encourage with positive and supportive feedback.
- Any physical contact with a person should be appropriate to the situation and necessary for the person's skill development.
- Be honest and do not allow your qualifications to be misrepresented.

Officials

- Place the safety and welfare of the athletes above all else.
- Be consistent and impartial when making decisions.
- Address unsporting behaviour and promote respect for all people.

Administrators

- Act honestly, in good faith and in the best interests of the sport as a whole.
- Ensure that any information acquired or advantage gained from the position is not used improperly.
- Conduct your responsibilities with due care, competence and diligence.
- Do not allow prejudice, conflict of interest or bias to affect your objectivity.

Parents

- Encourage children to participate and have fun.
- Focus on the child's effort and performance rather than winning or losing.
- Never ridicule or yell at a child for making a mistake or losing a competition.

Spectators

- Respect the performances and efforts of all people.
- Reject the use of violence in any form, whether it is by spectators, coaches, officials or athletes.

Code of Ethics Individual Agreement Form

For registration or re-registration to the Australian Sports Commission's National Officiating/Coaching Accreditation Scheme and the Touch Football Australia technical database please complete this form and submit to your State Office.

Name: _____ Date of Birth: _____ Gender: _____
 Address: _____
 Suburb: _____ Post Code: _____
 Email: _____
 Phone: _____ Course Date: _____ Course Number: _____

I am seeking **registration / re-registration** (please circle) for the following qualification:

| | | | | |
|-----------------------|---|---|---|---|
| 1 | 2 | 3 | 4 | Referee / Coach / Selector / Course Presenter / Referee Coach |
| Level (please circle) | | | | Discipline (please circle) |

I agree to the following terms:

1. I acknowledge that I have been provided with a copy of and have read and understood the Code of Ethics and by signing this form I agree to abide by the Code at all times.
2. I acknowledge that the TFA may take disciplinary action against me, if I breach the Code of Ethics. (I understand that TFA is required to implement a complaints handling procedure in accordance with the principles of natural justice, in the event of an allegation against me).
3. I acknowledge that disciplinary action against me may include de-registration from the National Coaching/Officiating Accreditation Scheme of the Australian Sports Commission).

Please refer to the *Harassment-free Sport Guidelines* available from the Australian Sports Commission or contact the TFA if you require more information on harassment issues.

PRIVACY & INSURANCE STATEMENT

Touch Football Australia ("TFA") is committed to the protection of your personal information. Any personal information you provide to TFA will be used for the following purposes and related purposes which can be reasonably expected:

Membership administration and playing statistics; and communicating commercial information

Please tick the box on the right if you do not wish for your personal information to be used in respect of that purpose.

TFA will not disclose any personally identifiable information obtained from you to other parties or for purposes other than those stated above, unless you provide your written consent to us, with the following exceptions:

- * Where there are grounds to believe that disclosure is required in order to prevent a threat to health or life;
- * Where TFA suspects that unlawful activity is or has been engaged in, such personal information may be used to investigate the suspected unlawful activity; or
- * The use is authorised bylaw or reasonably necessary to enforce the law.

Information that you provide through various means will be kept safe and secure within TFA. At anytime, you may also notify us if you do not wish to receive marketing materials or other communications from TFA. Please put this request in writing and send to the address below. Should your contact details or address change, please inform us.

If you have any queries or concerns about your personal information which TFA maintains, please send the details of your query or concern in writing to TFA. Thank you for taking the time to read this important statement. (P.O. Box 9078, Deakin, A.C.T. 2600)

In signing this form I agree to comply with the rules, regulations and by-laws of the Touch Football Australia Incorporated, my State/Territory Association and my Affiliate and agree to be covered by the Sports Personal Accident Insurance Policy as arranged by Touch Football Australia through SportsCover Australia P/L T/A Sportscover.

Policy details are available from your affiliate bodies.

_____ /_____/_____
 Signature (if under 18, parent / guardian signature) Date

CRITERIA FOR MAINTAINING STATUS AS A TOUCH COACH

National Coaching Accreditation Scheme (NCAS) accreditation lasts for four years. To retain accreditation all Level Touch Coaches are required to continue to perform coaching related activities. Coaches are required to maintain a written record of activities and submit the record to the TFA for endorsement prior to the end of the four-year accreditation period.

State and / or regional or district bodies should take an active interest in providing feedback on coach performance(s) through encouragement of peer coach and hierarchical assessments / observations.

Written records for updating coaches are to include the following information. Note that Point 1 is compulsory and evidence may be requested.

| | |
|---|--|
| 1. Completion of observations on other coaches or completed observations on own performance | |
| 2. Club Teams that have been coached in the preceding four years | |
| 3. Representative teams that have been coached in the preceding four years, including competitions. | |
| 4. Number of training sessions undertaken for each of the above teams. | |
| 5. Attendance at Coaching Courses as a course presenter or an assistant, detailing course dates and levels. | |
| 6. Undertake coach instruction for 'AusTouch' or other such programs. | |
| 7. Any other activities that are seen to maintain coaching or presentation skills. | |

Coach Name: _____ Signature: _____

Date: _____ Contact Phone: _____

Affiliate _____ Contact: _____

*To update accreditation complete this form, and forward with a cheque or Money Order of \$16.20 to
Touch Football Australia **PO Box 9078 Deakin ACT 2600** Fax (02) 6212 2822*